**TOWN OF NEWPORT**

**MONTHLY MEETING MINUTES**

**Tuesday, December 12th, 2023**

Newport Memorial Town Hall

N9236 Town Hall Road, Wisconsin Dells, WI 53965

**Citizens Present**: Nate Sobojinski

**Board Members Present**: Chair Matt Brunn, Supervisors Pat Beghin and Chris Davis, Treasurer Cheryl Davis, and Clerk Christine Graap

**Open Meeting Law Compliance Check**: Meeting agenda was posted at the Newport Town Hall, Newport Church, and on the town website.

**Agenda Items:**

**Meeting called to order** at 7:00 p.m. Davis moved to approve the Agenda, Beghin seconded, motion carried to approve Agenda as presented.

**Meeting Minutes from last meeting**: Beghin moved, Davis seconded, and motion carried to approve minutes from last meeting as well as the Budget Hearing minutes.

**Reports**: Cheryl reported that she has received notice of two missing tax bills and .gov email addresses were discussed.

**Treasurers Report**: Treasurer’s report was read by Cheryl Davis. Davis moved, Beghin seconded, motion carried to approve Treasurer’s report as presented.

**Citizen Recognition**: None

**Road Work Updates**: Discussion on snow plowing and roads that need attention were discussed

**Tree Trimming:** Bids were reviewed for Area 1 and 2. Beghin motioned to approve the bid for area 1, Davis seconded, and motion carried. Davis motioned to approve the bid for area 2, Beghin seconded, and motion carried.

**Fee Schedule:** Updated draft was reviewed, Davis motioned to move forward with changes discussed, Beghin seconded, motion carried to draft an ordinance.

**Vouchers**: Davis moved, Beghin seconded, to approve checks 8875 - 8888 for a total amount of $21,566.65 and motion carried

**Next Meeting**: January 9th at 7:00 p.m.

**Agenda items for next meeting**: Fee Schedule Ordinance, Road work updates, and Tree trimming updates.

**Adjourn**: Davis moved to adjourn, Beghin seconded, and motion carried at 8:16 P.M.

Christine Graap, Newport Town Clerk